

"MEMORANDUM OF ASSOCIATION"

1. **Name of the Association** : The name of the Association shall be **Bar Association, Ganaur.**
2. **Address** : Bar Association, Ganaur
Sub Divisional Court Complex,
Ganaur Distl. Sonapat (Haryana)-
131101
3. **Operation Area** : The operation area of this Bar Association, Ganaur are boundries of Sub Division, Ganaur.
4. **Aims and Objects** : The Aims and Objects of the Association, for which the same is established are as under:-
 - i) To create a sense of brother-hood, cooperation , mutual humanery, integration, love and affection amongst the members of the Association.
 - ii) To maintain cleanliness of Park and shed used by the members of Association and litigants.
 - iii) To make representation with the Central and State Govt., Bar Council of Punjab & Haryana, District Judge, Sonapat and other Judges in the District or any other body for the redressal of serious grievances of the Association.
 - iv) To arrange educational , recreational, Social and various litracy activities, like library reading room, litracy camps, lecturers of legal Aid and awareness of legal system.
 - v) To arrange social and cultural programmes including festivals and function for social and educational awareness among the litigants and others.

O.P. Tyagi
President
BAR ASSOCIATION
Ganaur (Sonapat)

Secretary
BAR ASSOCIATION
Ganaur (Sonapat)

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- vi) To receive and collect any gift, grants, subscription, donation either in cash or kind and spend the same for the fulfillment of all the requirements of the association such as library books, library room, furniture in the interest of the members.

5. **Conditions:-**

- i) The property acquired and purchased by the association whether movable or immovable shall vest with the association and shall be used for the benefit and welfare of its members.
- ii) The assets of the association shall never be transferred to any other body. It shall remain under the control of duly elected body of the Bar Association, Ganaur from time to time.
- iii) The association shall be governed by its bye-laws.
- iv) The Governing body of the Association shall be formed with its President, Vice President, Secretary, Joint Secretary and Treasurer.
- v) The expenditure incurred by the President of the Association from his own pocket for the welfare of the Association shall be entitled to recover such expenses from the account of Bar Association.

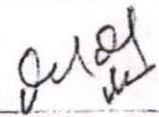

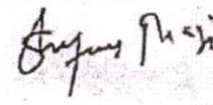
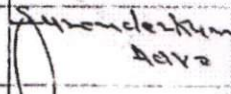
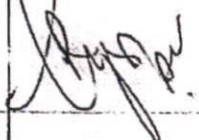
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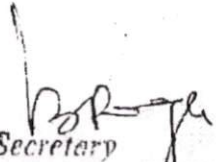
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TREASURER
BAR ASSOCIATION
GANOUR

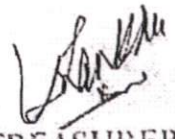
LIST OF GENERAL BODY

THE MEMBERS ARE INTERESTED TO FORM AN ASSOCIATION
UNDER SOCIETIES REGISTRATION ACT, 1860 RULE-21.

S.N.	Name & Address Sarv. Sh.	Age (years)	Occupation	Signature
1.	V.P.Pahal, H.No.489/15, Near Shiv Mandir, Ganaur Distt. Sonapat	54	Advocate	
2.	O.P. Tyagi Vill. & P.O. Bari Tehsil Ganaur Distt. Sonapat	55	Advocate	O.P. Tyagi
3.	R.K. Sharma Vill. Garhi Rajlu Tehsil Ganaur Distt. Sonapat	73	Advocate	R.K. Sharma
4.	A.S.Nehra V.P.O. Bali -Qutubpur Tehsil Ganaur Distt. Sonapat	59	Advocate	
5.	Sanjay Tyagi V.P.O. Bari Tehsil Ganaur Distt. Sonapat	35	Advocate	
6.	R.S.Ahluwat Vill. Badota, Tehsil Gohana Distt. Sonapat	40	Advocate	R.S. Ahluwat Adv.
7.	Deepak Sharma H.No. 20/376, Gandhi Nagar, Near: Hindu Girls' College, Sonapat.	35	Advocate	Deepak Sharma Adv.
8.	Ashok Sharma Mission Road, Sonapat.	53	Advocate	Ashok Sharma
9.	Ravinder Sharma Vill. Garhi Kesari, W.No.6, Tehsil Ganaur, Distt. Sonapat	39	Advocate	Ravinder Sharma Adv.
10.	Surender Kumar H.No.412, Sector-2, Panipat	32	Advocate	
11.	Rajeev Tyagi H.No.955/31, Ashok Vihar, Sonapat.	30	Advocate	
12.	Smt. Mukesh Tyagi V.P.O. Bari Tehsil Ganaur Distt. Sonapat	25	Advocate	Mukesh Tyagi Adv.

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S.N.	Name & Address Sarv. Shri	Age (years)	Occupation	Designation
10.	Ravinder Sharma Vill. Garhi Kesri W.No.6, Tehsil Ganaur Distt. Sonapat	39	Advocate	Member
11	Sanjay Tyagi V.P.O. Bari Tehsil Ganaur Distt. Sonapat.	35	Advocate	Member



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LIST OF GOVERNING BODY

S.N.	Name & Address Sarv. Shri	Age (years)	Occupation	Designation
1.	Sh.O.P.Tyagi Vill. & P.O. Bari Tehsil Ganaur Distt.Sonepat.	55	Advocate	President
2.	R.S. Ahlawat Vill. Badota Tehsil Gohana Distt. Sonepat	40	Advocate	Vice President
3.	V.B.Ranga H.No.197/1, Khubru Road, Ganaur Tehsil Ganaur (Sonepat)	40	Advocate	Secretary
4.	Surender Kumar H.No.412, Sector-2, Panipat	32	Advocate	Joint Secretary
5.	Vikas Dhankhar VPO Naya Bans Tehsil Ganaur Distt. Sonepat	30	Advocate	Treasurer
6.	R.K.Sharma V.P.O. Garhi Rajlu Tehsil Ganaur (Sonepat)	73	Advocate	Member
7.	A.S. Nehra V.P.O. Bali Qutubpur Tehsil Ganaur Distt. Sonepat	59	Advocate	Member
8.	V.P. Pahal H.No.489/15, Near Shiv Mandir Ganaur Distt. Sonepat	54	Advocate	Member
9.	Deepak Sharma H.No.20/376, Gandhi Nagar, Near Hindu Girls College, Sonepat	35	Advocate	Member

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S.N.	Name & Address Sarv. Sh.	Age (years)	Occupation	Signature
13.	Smt. Madhu Bala V.P.O. Bhatgaon Tehsil & Distt. Sonapat.	29	Advocate	<i>Madhu Ad.</i>
14.	Vivek Sharma Vill. Libaspur P.O. Bahalgarh Distt. Sonapat	38	Advocate	<i>Vivek</i>
15.	Nafe Singh Antil H.No. 971, Sector-15, Sonapat.	54	Advocate	<i>N. Singh</i>
16.	Harender Malik r/o Rajender Singh Nagar, Near Railway Station, Sonapat	43	Advocate	<i>H.S. Malik</i>
17.	Subhash Tyagi 9-A, Khanna Colony, Sonapat	52	Advocate	<i>Subhash</i>
18.	Sushil Kumar Vill. Patti Brahamanan P.O. Datauli Tehsil Ganaur (Sonapat)	28	Advocate	<i>Sushil</i>
19.	Smt. Ajni Lata Ward No. 6, Near Govt. Boys School, Ganaur (Sonapat)	24	Advocate	<i>AJNI Lata</i>
20.	V.B. Ranga R/o H.No. 197/1, Khubru Road, Ganaur (Sonapat).	40	Advocate	<i>V.B. Ranga</i>
21.	Vikas Dhankhar V.P.O. Naya Bans Tehsil Ganaur Distt. Sonapat	30	Advocate	<i>Vikas</i>
22.	Bhupeshwar Dayal Prabhu Jyoti Ashok Vihar, Court Road, Sonapat.	30	Advocate	<i>Bhupeshwar</i>
23.	Raj Kishan Sangwan H.No. 1111, Sector-14, Sonapat.	59	Advocate	<i>Raj Kishan</i>
24.	R.K. Tyagi 171, 8 Marla colony, Sonapat	50	Advocate	<i>R.K. Tyagi</i>
25.	R.A. Tyagi 322/19, Near Pancham Nagar, Sonapat.	53	Advocate	<i>R.A. Tyagi</i>
26.	<i>Saty Pal Tyagi</i> V.P.O. Ghasoli, Teh. Ganaur (Sonapat)	48	Advocate	<i>Saty Pal</i>

O.P. Tyagi
President
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B.P. Tyagi
Secretary
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V. K. Sharma
TREASURER
BAR ASSOCIATION
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S.N.	Name & Address Sarv. Sh.	Age (years)	Occupation	Signature
27.	Shri Krishan Saini Saini Mohalla, Ward No.7, Ganaur city (Sonapat)	41	Advocate	Shri Krishan Saini
28.	Nav Rattan Chhikara H.No. 1215/31, Pragati Nagar, Sonapat.	49	Advocate	Nav Rattan Chhikara
29.	Virender Tyagi 39, Sector-15, Sonapat	35	Advocate	Virender Tyagi
30.	B.K. Tyagi 39, Sector-15, Sonapat	50	Advocate	B.K. Tyagi

I know all the above signatories and they signed in my presence.

Witnessed and Verifies

Secretary

GANAUR

17-5-77

O.P. Tyagi
President
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Secretary
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Ganaur (Sonapat)

Treasurer
BAR ASSOCIATION
GANAUR

District Registrar of Firms & Societies
Sonapat (Haryana)

Bye-Laws of Association of **BAR ASSOCIATION, GANAUR (SONEPAT)**

ARTICLE:

1. Name The name of this Association shall be
Bar Association, Ganaur Distt. Sonapat
2. Territorial Limits The territorial limits of this Association are
boundries of Revenue Sub Division,
Ganaur.
3. Commencement It shall come into force w.e.f. 1.4.2007.
4. Regd. Office The office of the Association shall be
located at the **Court Complex Bar Room,**
Ganaur

5. **Objects & Functions:**

The object and functions of this Association are as under:-

- i) To admit Advocates to be members of this Association.
- ii) To prepare and maintain a Register of Membership of this Association.
- iii) To encourage and foster the ideals of rendering legal assistance.
- iv) To remain in touch with the Bar council of Punjab and Haryana to promote and implement all the directions regarding standard of professional conduct and etiquette of advocates laid down by Bar Council of India & State Bar Council of Punjab & Haryana.
- v) To safeguard rights, profession and interest of member of India Association.
- vi) To manage the invest funds of this Association.
- vii) To promote law and justice.

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[Signature]
Secretary
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[Signature]
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BAR ASSOCIATION
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12. RECEIPT OF SUBSCRIPTION:

The Treasurer/Secretary or any other person authorized by the Executive Committee shall issue receipt in respect of the admission fee, subscription and other dues paid by members to the Association.

13. DURATION OF MEMBERSHIP:

The membership shall continue unless terminated as hereinafter provided.

14. THE MEMBERSHIP SHALL BE LIABLE TO BE TERMINATED ON ACCOUNT OF THE FOLLOWING REASONS:-

- i) By death.
- ii) By resignation
- iii) By Non-payment of dues for three months.
- iv) By removal of the name of the advocate from the roll of Bar Council.
- v) By termination on finding sufficient cause, by the association in its General Meeting specially convened on the recommendation of the Executive Committee for which a notice of 4 days with a clear agenda will be issued by the President/Secretary. Such resolution will be passed by majority of General House meeting.

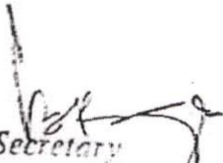
15. FOR FEITURE OF RIGHTS:


Any person whose membership has been terminated in any manner or on any of the grounds mentioned above shall forfeit his all rights in the Association.

16. HOW TO RE-JOIN:

Any member whose membership is terminated on account of Art.14 may make a new application for membership when he wants to resume practice as per Article No.9 and if his membership is approved by the Executive Committee and he pays the fresh

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MEMBERSHIP:

The Association shall be composed of advocates registered with the Bar Council of Punjab and Haryana and practicing legal profession in the Judicial courts in Civil, Criminal, Revenue Law, Taxation i.e. Income Tax & Sales Tax, Labour Laws, Trade and Merchandise Executive Committee of the Association on acceptance by the applicant of the constitution, articles of this Association and on payment of dues i.e. admission fee of Rs.300/- and subscription of Rs. 30/- per month payable in advance every month or such other admission fee and subscription as may be decided by the Association. The meeting of the Executive Committee for the enrolment of new members will be held in the last week of the every month as per the convenience of the members of the Executive Committee and by the President. The new coming member must be present in person with his/her original documents. The registration certificate will be signed by the President after approval of the Executive Committee.

10. SUBSCRIPTION:

- i) The monthly subscription shall be Rs. 30/- or such other amount as may be decided and prescribed by the Association in its General Meeting.
- ii) The subscription shall be payable in advance by 7th of every month.
- iii) In case of failure to pay the subscription for three months, the membership shall be liable to be terminated.

11. RE-ADMISSION OF A MEMBER:

The person whose membership is terminated under Article 10 (iii) may however, on his application be re-admitted on payment of the fresh admission fee and subscription alongwith the arrears if any, due from him. In other cases the procedure for readmission will be followed as per Article-9.

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- viii) To make arrangement for the comfort and amenities of the members of this Association by providing:-
- a. A library of law books and law journals.
 - b. Canteen, fruit shop for refreshment of members of the Association and their clients.
 - c. Shop for sale and distribution of forms, papers file covers alongwith arrangement of typing, Photostat machine, computerized typing.
 - d. To provide parking place for cars, scooters, cycles for the members and their clients on payment of reasonable fee.
 - e. To regulate working of clerks, typists and other deed writers and stationary vendors.

6. **MEETINGS:-**

The Association shall meet atleast once in a month or at any time. The meeting shall be called by the President/Secretary or on the requisition of at least 1/5th members of the total members of the Association

i) **QUORUM:**

One third of the membership shall constitute a quorum for ordinary general meeting. Majority shall constitute quorum for Annual General Election Meeting.

7. **METHOD OF VOTING:**

The method of voting in all General/Special meetings, Annual Meeting and meetings of the Executive Committee shall be viva voce except the election of the Office bearers which shall be secret ballot.

8. **DECISION OF MAJORITY:**

All decision in the meeting of the General House or the Executive Committee shall be taken by majority. In case of a tie, the President or a person acting as a President will have a casting vote.

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admission fee, subscription and arrears, if any, will be member of the Association.

17. **OFFICERS/OFFICE-BEARERS:**

The officers/Office bearers of this Association shall be :-

- i) President
- ii) Vice President
- iii) Secretary
- iv) Joint Secretary
- v) Treasurer

18. **GOVERNING BODY:**

The Governing body of this association shall be the Executive Committee consisting of the above said five office bearers & 6 other members of the Association to be nominated by the President at the Commencement of the term out of whom:-

- i) Two members shall be those who have put in 20 years more than of practice.
- ii) Two members who have put in more than 15 years and less than 20 years of practice.

QUORUM:

The quorum of every Governing Body meeting shall be 2/3rd (Two-Third).

19. **FUNCTIONS & POWER OF GOVERNING BODY:-**

- i) Governing body shall be responsible to management and administration of all affairs of the association and is also authorized to appoint any office bearer/Executive member to look after any particular activity/function/institution.
- ii) All the decisions shall be taken by the majority.

The Governing Body shall have also the following powers:-

- i) To prepare plans, Projects and programs.
- ii) To appoint Election officer and his/her powers.

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- iii) To arrange loan from Bank/Banks for the attainment of any Aim/Aims of the Association.

20. **VACANCIES IN THE GOVERNING BODY/EXECUTIVE BODY:**

The vacancies in the Governing Body may be caused:-

- i) By death
- ii) By resignation
- iii) By ceasing to be a member of this Association.
- iv) By vote of no confidence against the office-bearer or governing body.

21. **VACANCIES - HOW TO BE RE-FILLED:**

The vacancies of any office-bearer shall be filled by co-option of any eligible member by the members of the Governing Body and vacancy of the member of the Executive Committee by the President for the remaining term.

22. **POWERS & DUTIES OF OFFICE-BEARERS:**

PRESIDENT

- i) He will preside over all the meetings of the General Body & Executive Committee of the Association.
- ii) He shall be the Chief Executive and shall regulate the business of the Association and all its meetings.
- iii) He shall call all the meetings, General, Special, Emergent and Annual.
- iv) He shall be the spokesman of the Association and shall lead all delegations and represent the Association on all occasions.
- v) He shall have the financial power to incur any expenditure upto Rs. 5,000/-
- vi) He shall be the appointing, removing and disciplinary authority for the appointment and removal of its employees subject to the approval of the Executive Committee.

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- vii) He shall be competent to appoint committees/ sub-Committees, their members and Chairman.
- viii) He shall issue the certificate regard membership of Association to the members after clearing the dues upto date.

23. VICE-PRESIDENT:

It shall be the duty of the Vice-President to preside the meetings of the General Body and Executive Committee in the absence of the President and to perform such other duties as pertain to the office of Vice-President or as may be assigned to him by the President. In case of vacancy of the office of President, he shall act as President till such time the new election takes place and the President is elected and takes office.

24. SECRETARY:

- i) The Secretary shall be the executive Officer of the Association.
- ii) It shall be the duty of the secretary to keep the records of membership and record the minutes of all meetings of the General Body & Executive Committee.
- iii) He shall call the meetings and issue notices for the meetings of the General Body and Executive Committee in consultation with or on the advice of the President and perform all such other duties as may pertain to the office of the Secretary or as may be assigned to him by the President or the Executive Committee.
- iv) He shall correspond and address all letters, communications and representations as per wishes and resolution of the General Body and Executive Committee and maintain the office records.
- v) He shall have the financial power to incur the expenditure upto Rs. 2000/- only in the absence of President.

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JOINT-SECRETARY:

He shall be incharge of Library and shall perform all duties of Secretary in his absence and also perform all such other duties as may be assigned to him by the President or Secretary.

TREASURER:

He shall collect all dues from the members and issue receipts. He shall have the custody of all funds of the Association and maintain true records and accounts of the same and perform such other duties as may be assigned to him by the President.

FINANCIAL POWERS:

The President and Secretary shall exercise the financial powers to incur expenditure as provided in their powers under articles 22 and 23 respectively.

CASH:

- i) The cash will be handled by the Treasurer or any other person authorized by the Executive Committee, but the cash in hand shall not exceed more than Rs. 5,000/- only for more than one working day.
- ii) It will be the duty of the Treasurer or any other person authorized to handle cash to deposit the same in account of the Association in the bank on the next working day.

SOURCE OF INCOME:

- i) Admission Fee
- ii) Subscription form members
- iii) Donations
- iv) Grants
- v) Special Contributions.

All the income of the Association shall be utilized only for the promotion and for the upliftment of the Aims and objects of the Association.

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30. **OPERATION OF THE BANK ACCOUNT:**

The bank account will be jointly operated by the President and one of the Treasurer/Secretary.

31. **TERM OF OFFICE:**

Term of office of the office bearers and the members of the Executive Committee shall be one year commencing from 1st April every year and terminating on the 31st March of the next year; unless a notice of No-confidence is moved and passed against any office-bearer or against the Governing Body as hereinafter provided.

32. **ANNUAL GENERAL MEETING:**

Annual General Meeting of the Association shall be held in the second fortnight of March every year to transact the following business:-

- i) To consider annual report submitted by the President.
- ii) To consider audited accounts of the Association.
- iii) To hold election of office bearers of the Association.

33. **NOTICE OF THE ANNUAL GENERAL MEETING:**

Notice of the meeting shall be given by the Secretary at least two week before the date of Annual General Meeting and election of the association shall not be later than 31st March every year in any case.

34. **QUORUM:**

Majority shall constitute quorum at the Annual General Meeting.

35. **ELECTION:**

Election to elect the above said five office bearers of the Executive Committee shall be held in the last **Saturday of March** every year for which notice shall be given by the Secretary every year in second week of the March.

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APPOINTMENT OF RETURNING OFFICERS:

36. The Executive Committee in its special meeting to be held in the second week of March every year shall appoint a Returning Officer & Assistant Returning Officer to conduct free and fair elections of the office bearers.

LEGAL PROCEEDINGS:

37. The Association may sue and/or sued in the name of the President of the Association.

NOTICE OF ELECTION PROGRAMME:

38. The Returning Officer shall issue a notice notifying the date of election and the election programme.

NOMINATIONS:

39. The Returning Officer shall invite nominations to be filed in the office of the Bar Association and two clear days shall be given for filling of the nomination papers. On the third day, scrutiny of the nominations will take place before 1.00 P.M. and after scrutiny nominees would be at liberty to withdraw their nominations for election of any of the office before 4.00 P.M. till four days. Thereafter the election shall take place on the 6th day and counting will take place and thereafter result will be declared by the Returning Officer on the same day, whose decision shall be final and will not be subject to challenge in any court of law.

40. QUALIFICATIONS FOR RIGHT OF VOTE AND FOR CONTESTING THE ELECTION:

The members who have been on the roll of the Bar since 1st April, preceding the ensuing election and have paid their dues upto the month of March of the year in which election takes place will have the right of vote and to contest the election.

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ARTICLE IV

The members of the Association shall elect a President, Vice-President, Secretary, Joint-Secretary and Treasurer for each year.

ARTICLE V

The members of the Association shall elect a President, Vice-President, Secretary, Joint-Secretary and Treasurer for each year.

ARTICLE VI

The members of the Association shall elect a President, Vice-President, Secretary, Joint-Secretary and Treasurer for each year.

ARTICLE VII

The eligible members will cast their vote by stamping on the ballot paper against the name of the candidate only by a stamp to be provided by the returning officer. No other mode of voting will be accepted.

ARTICLE VIII

The candidates for President, Vice-President, Secretary, Joint-Secretary and Treasurer receiving a majority of the votes shall be declared elected to their respective offices. In case of a tie, the returning officer shall have a casting vote.

ARTICLE IX

The election programme will be so arranged that election takes place & results are declared before 31st March every year.

O.P. Papp
President
B.A. ASSOCIATION
Guntur (Sri Lanka)

[Signature]
Vice-President
B.A. ASSOCIATION
Guntur (Sri Lanka)

[Signature]
Secretary
B.A. ASSOCIATION
Guntur (Sri Lanka)

DISQUALIFICATION:

The members who have not paid their dues subscription and other amounts upto the month of March of the year in which election takes place will have neither right of vote nor will contest election for any office neither propose nor second any member of any office.

42. **SECURITY DEPOSIT:**

Nominations will be filed by the members for any of the office accompanied by the security deposit of Rs.1,000/- for office of President and Vice-President and Secretary, Rs. 500/- for office of Joint Secretary and Treasurer Rs. 250/- each.

43. **BALLOT PAPER:**

The nomination duly received by the Returning Officer shall be placed on a ballot paper in alphabetical order under each office.

44. **METHOD OF VOTING/CASTING OF VOTE:**

The eligible members will cast their vote by stamping on the ballot paper against the name of the candidate only by a stamp to be provided by the returning officer, no other mode of voting will be accepted.

45. **RESULT:**

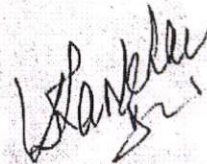
The candidates for President, Vice-President, Secretary, Joint-Secretary and Treasurer receiving a majority of the votes shall be declared elected to their respective offices. In case of a tie, the returning officer shall have a casting vote.

46. **COMPLETION OF ELECTION PROCESS:**

The election programme will be so arranged that election takes place & results are declared before 31st March every year.

O.P. Tyagi
President
BAR ASSOCIATION
Ganaur (Sonapat)


Secretary
BAR ASSOCIATION
Ganaur (Sonapat)


TREASURER
BAR ASSOCIATION
GANAUR

RETURNING OFFICER DECISION TO BE FINAL:

In all matters concerning election i.e. the election programme, receiving of nominations and their scrutiny, holding of election, counting process and finally declaration of results, the decision of the Returning Officer shall be final and binding on all concerned.

48. COMMENCEMENT OF NEW TERM:

The newly elected office bearers shall take office on the 1st April.

49. AMENDMENT OF CONSTITUTION/ARTICLE OF ASSOCIATION:

Constitution/Articles of Association may be amended by giving notice of clear 10 days by 2/3rd majority in General Meeting of the House.

50. MOTION OF NO CONFIDENCE:

- i) A motion of No confidence against any office bearer or against the Governing Body may be moved by at least 1/3rd of the total members having right to vote and be put up in the house after giving a clear notice of 10 days, which may be passed by not less than 2/3rd of the total members of the house having right to vote.
- ii) In the event of passing a "NO CONFIDENCE MOTION" against the total Governing Body, the house may by majority make interim arrangement by electing an interim President to arrange for the new election within one month to elect the office bearers for the running term.



O. P. Tyagi
President
BAR ASSOCIATION
Ganaur (Sonapat)

Secretary
BAR ASSOCIATION
Ganaur (Sonapat)

Treasurer
BAR ASSOCIATION
GANOUR