

CERTIFICATE OF REGISTRATION OF SOCIETIES

(ACT XXI OF 1860)

No. 3633 of 2003

I hereby certify that District Bar Association

has this day been registered under the Societies Registration Act (XXI of 1860) and as amended by Punjab Amendment Act, 1957.

Given under my hand at Chandigarh this 26th day of December Two thousand. Three

Fee Rs. 50

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record supplied under RTI Act."

[Signature]
...-CPIO,
DC's Office, Chd.

[Signature]
REGISTRAR OF FIRMS & SOCIETIES
U.T., CHANDIGARH

District Bar Association,
Chandigarh

Secretary
District Bar Association,
Chandigarh.

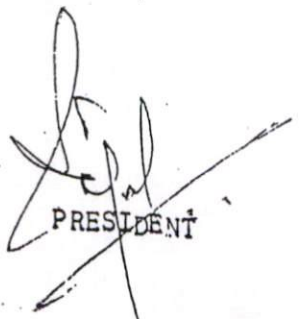
Treasurer
District Bar Association
Chandigarh

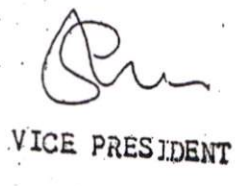
CONSTITUTION OF SOCIETY

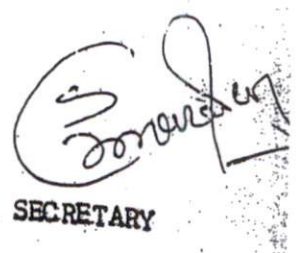
Name of the Society : District Bar Association, Chandigarh.
 Location of the Registered Office of the society : District Court Complex, Sector-17, Chandigarh.

AIMS AND OBJECTS:

1. The safeguard and promote the interest, rights and status of the members of the District Bar Association.
2. To ventilate the legal/personal grievances of the members of the Bar and every attempt shall be made to solve the problems/grievances to the utmost capability of the Bar.
3. To provide proper facilities in furtherance of legal profession and in that purpose maintenance of a good library, have a respectable sitting place for the members and to provide chambers for suitable working of offices of the members.
4. To create congenial atmosphere between the members and judicial officers with due respect to them.
5. To help/assist, guide the newcomers in order to help them to stand on their own feet in the profession.

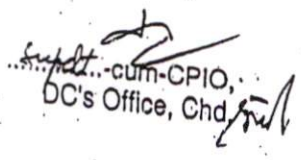

 PRESIDENT


 VICE PRESIDENT


 SECRETARY

Date: 4-12-03
 Place Chandigarh

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 cum-CPIO,
 DC's Office, Chd.

Secretary
 District Bar Association,
 Chandigarh.

Treasurer
 District Bar Association
 Chandigarh

Chandigarh

5

CONSTITUTION OF THE DISTRICT BAR ASSOCIATION

CHANDIGARH

1. NAME: The name of the Association shall be "District Bar Association Chandigarh".
2. AIMS AND OBJECTS OF THE ASSOCIATION:-
 - i) The safeguard and promote the interests, rights and status of the members of the district bar Association.
 - ii) To ventilate the legal/personal grievances of the members of the Bar and every attempt shall be made to solve the problems/grievances to the utmost capability of the bar.
 - iii) To provide proper facilities in furtherance of legal profession and for that purpose maintenance of a good library, have a respectable sitting place for the members and to provide chambers for suitable working of offices of the members.
 - iv) To create congenial atmosphere between the members and judicial officers with due respect to them.
 - v) To help/assist, guide the newcomers in order to help them to stand on their own feet in the profession.

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3. MEMBERSHIP OF THE ASSOCIATION

- i) Every Advocate registered and borne on the rolls of the Bar Council shall be entitled to be the member of the Association.

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Supt. cum-CPIO,
DC's Office, Chd.

- ii) REGISTRATION MEMBERSHIP FEE:- Any member desirous of becoming member of the Association shall apply in the prescribed form duly identified by two members of the Bar having more than 10 years standing as advocates to the president of the Bar Association alongwith the following amount

- a) Registration fee : Rs. 400/-
- b) Subscription for : Rs. 30/- p.m.

current month Rs. 25/- for the lawyers having standing less than three years as an advocate. His application shall be scrutinised and considered by the President of Secretary and then he will be enrolled as a member of the Association.

- 3(iii) Any Advocate who wants to become the member of this Bar, now onwards shall not be the member of any other Bar. In case he is holding membership of any other Bar except the Bar Association of High Court of Punjab and Haryana, shall be given temporary membership shall be

no right of voting in any manner.

- 4(i) Every member who is a member of the Association shall be required to pay subscription of Rs. 30/- per month but the lawyer having standing (i.e. of issue of licence by the Bar council) less than three years Rs. 25/-
- (ii) It is the duty of the member to pay subscription regularly and the working committee should make proper arrangement to ensure that subscription is realised regularly from the members.
- (iii) A member who does not default payment of subscription shall be deemed to be a regular member otherwise who are in arrears of subscription shall be deemed to be a defaulter.
- (iv) If a defaulter becomes in arrears of subscription for three consecutive months, the working committee shall communicate to such defaulter through UPC and shall also display on the notice board of the Bar giving him 15 days time to deposit the arrears. In case the arrears are not cleared within such period, then the defaulter shall be liable to pay arrears of subscription with fine and expenses of notice within a further period of one month, failing which the said member shall be removed from the roll of association.
- (v) Any member who is removed from the roll as per Act. 4(iv) he/she can be revived his membership by paying all arrears alongwith five in addition to membership fee of Rs. 400/-.
- (vi) Those advocates who got them enrolled on or before 30th of September only those members shall be entitled to cast their vote in the general elections to be held at the end of said year. The members, who have been enrolled after 30th of September, those members shall have no right to voting in the elections of General House to be held at the end of said year.
- (vii) The members of this Bar, who are also the members of other Bar associations after becoming member of this bar of any other Bar Association/s of lawyers/Advocates anywhere else except the Bar Association of Punjab and Haryana High Court shall have no right of voting. However, in case if said member obtains a certificate from the President of the other Bar Association of which he is the member to the effect that that member is not having voting right, the said Bar/s, the said member shall have to file an affidavit to this effect that he is not having the right of voting

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in any other Bar/s except this Bar. It may be clarified that other Bar/s does not include the bar association of Punjab and Haryana High Court at Chandigarh.

(viii) Any member found drunk in the Court premises will be liable to expulsion from the membership to be decided by the working committee after affording proper opportunity of defence. the oral evidence of the members the bar shall be sufficient to prove the guilt against the said member.

OFFICE BEARERS

a) That the Association have been the following Office bearers who shall be elected for a term of one year, which shall end on 31st of December of every year but will continue till new election are held.

- b) President II) Vice President iii) Secretary
- iv) Joint Secretary (Reserve for lady Advocate)
- v) Treasurer Vi) Executive Body Members

viii) The following members shall be nominated by the Annual conference in his meeting.

b) The Post of the President shall be held by an member for three times throughout his life but he can context only twice at a stretch.

c) The President shall preside all the meetings and in his absence the meeting shall be presided by the vice president if neither the President nor the Vice President is present in any meeting the members present shall elect one of them as a Chairman of the meeting.

6(A) **PROCESS OF ELECTION:**

- i) A member shall file his nomination paper for the post to be contested in the prescribed form (to be had from the office of District Bar) alongwith requisite security (Non-refundable) as follows:-

President Rs. 500/-	b) Vice President Rs. 500/-
Secretary Rs. 500/-	d) Joint Secretary Rs. 300/-
Cashier Rs. 300/-	f) Executive Member Rs. 200/-

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ii) The member shall file his nomination paper complete in all respect before the Returning Office within such period as per schedule fixed by him. He shall serutinized his form and then allow his candidate.

iii) The member has the option to withdraw his nomination paper as per schedule
iv) The Returning off: ...

Treasurer
Association

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working committee shall provide all the material for election and also provide all assistance.

- v) The Returning Office shall declare the result of the election on the same day after counting of votes and the counting shall be done as per schedule declared by the returning officer.
- d) The entire functioning of the bar Association shall be conducted by the Honorary Secretary in consultation with other bearers who shall maintain every record and will be custodian of all the records.

6(B) ELECTION

- i) The Election of the office bears provided in Article 5 shall be held through secret ballot votes and the Candidate receiving the highest votes shall be declared elected by the Returning officer.
- ii) The Election shall be held on the date fixed by the annual conference in its meeting. The Annual conference shall appoint one Returning Officer and two Assistant Returning Officer to conduct the election as per prevailing norms and convention.
- iii) After office bearers have been elected, they will be required to take oath that they shall honestly and as per this constitution carry out their responsibilities for their tenure and for that purpose the office bearers will maintain the record and every activity of the Bar shall be recorded in the minutes of the meeting of the Office Bearers.

7.A) INCOME EXPENSES AND POWERS

The income of the Bar shall be by way of Subscription or investment if any made by the bar Association. The entire receipt of the income by the bar shall be through Account Payee Cheques/Drafts in the name of the bar Association, and shall be deposited in the Account maintained for the bar Association in the State Bank of Patiala District Court Sector-17, Chandigarh.

Expenses and Powers to withdraw any amount. The account maintained in the bank by the bar Association shall be operated by joint signatures of the Honorary Secretary & the Cashier only and the amount beyond Rs.500/- shall be approved by Financial Committee which shall be constituted by the Annual Conference for one year.

The Withdrawal beyond Rs.500/- shall be approved by the Financial Committee. The committee shall consist of

Treasurer
District Bar Association

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of atleast 15 years and shall be nominated by the Annual Conference in its meeting. The said Committee shall keep a watch over all the expenses. In case of disagreement between the Financial Committee and the working committee the matter shall be put before the General house.

- c) The expenses shall be categorized in the following terms:
 - i) Recurring expenses.
 - ii) Non-recurring expenses

Recurring expenses means: expenses which are required every month. Such as establishment charges, cause list, stationary, Non recurring Expenses are those expenses which are not required every month and will include purchase of library books and furniture for the Bar etc.

- iii) The expenses on establishment such as salary of staff, electricity bills, News Paper charges shall not need any approval from the Financial Committee. The working Committee is competent to spent the said amount without any approval.

8. ANNUAL CONFERENCE, GENERAL BODY MEETINGS

- i) Annual Conference:- The Annual Conference shall be called in the first week of January.

- ii) General Body Meeting:- The General Body Meeting shall be convened at least once in every three months, or as often as necessary after due notice i.e. 2 days of the date thereof.

- iii) Requisitioned Meeting:- The Secretary shall convene all meeting of the General Body or the working committee as the case may be on the requisition being received by him by atleast 75 members and 1/2 of the working committee members in case of working committee meeting stating clearly the subject to be discussed at the meeting within 24 hours from the receipt thereof. If the Secretary fails to convene the meeting after giving due notice to the members. The meeting thus held shall be valid.

Urgent Meeting:- Urgent Meeting can be called at any time to consider the problem of extreme urgency by giving immediate notice of at least 1/2 and hour.

9. DISCIPLINE AND PROCEDURE:

- a) No disciplinary action shall be taken up against office bearer of Treasurer

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78-

member of the Association except in accordance with the direction by the Bar Council.

b) No Confidence Motion of no confidence shall also be governed by the procedure laid down above, if resolution of the no confidence is adopted the terms of the office bearer concerned shall be terminated immediately and the vacancy shall be filed immediately by the meeting adopting the motion of no confidence.

c) Legal Action No member shall be permitted to seek legal remedy or protection in the court for any matter or dispute unless channed of representation to the Association is not exhausted.

10. QUORAM

a) The quoram of the annual conference shall be 1/2 of the strenth of t membership or 100 which ever is less. For General Body Meeting 1/8th strength of the membership or 75 which ever is less and working are equal in nos, the chairman of the meeting shall have a right of casting vote.

b) No quoram is necessary for a meeting which was adjourned for want of quoram either at the commerncement of during the course but due notice shall be given thereof.

11. EDUCATION OF THE OFFICE BEARERS

Working Committee:

i) The Working Committee shall consists of Office beareers and committee members.

ii) Powers:-

The Committee shall finalize the agenda of the Annual Conferance of the General Body Meeting. The Secretary shall place before the Annual Conferance the annual report, audited accounts and budget estimates for approval.

iii) The working Committee shall elect and constitute the following committee for the proper working of the office:-

- i) Appointment Committee
- ii) Purchase Committee
- iii) Expenditure and budget estimate committee
- iv) Business Committee.

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Treasurer

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Secretary shall be the Chairman of the fourth committee. All the committee shall consist of three members which includes Chairman of Secretary. Annual Conference the annual conference shall be composed of regular members of the District Bar Association he shall exercise all powers of the Association. The annual conference shall elect office bearers of the Bar Association as provided in Article 5 of the constitution. And it shall nominate financial committee.

GENERAL BODY

General Body shall be composed of the members of the District Bar Association. It shall exercise all powers except as provided in Article 5 & 6 of the Constitution.

PRESIDENT

The President shall preside meeting of the Working Committee and General body and shall exercise general supervision and control over the affairs of the Association.

VICE PRESIDENT

The vice president shall exercise all the powers of the President in his absence if neither the president nor the vice president in present at any meeting, the member present shall elect one of their members to be Chair of the meeting.

SECRETARY

The Secretary shall be the custodian of the furniture, books, stationery and all other properties other than the money. The Secretary shall be responsible to get the relevant registers completed in all respects.

1. It shall be the duty of the Secretary to act under the direction of the President and control of the Committee.

ii) That all the correspondence of the Association shall ordinarily issued under the signature of the Secretary.

The Secretary shall record all the proceedings of the annual General Body Meeting, Working Committee Meetings in the proceeding books. He shall get it signed from the President of the Association. The minutes of the respective a meeting shall be placed before next General Body Meeting or working Committee for its approval.

iv) The Secretary shall be responsible that the register and book account are duly maintained in such forms as the committee may determine.

Treasurer
District Bar Association

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District Bar Association
Chandigarh

- from time to time prescribe and the same are correctly prepared
- i) Register of the Books in the Library
 - ii) Register of furnitures and unconsumable articles such as property register
 - iii) A printed catalogue of books in the library showing the classification and arrangement of the books
 - iv) Minutes books of the proceedings of the working committee.
 - v) Minutes books of the proceedings of the General Body
 - vi) Subscription books
 - vii) Cash books of income and expeditute
 - viii) Ledger
 - ix) Payment and advance account
 - x) Counter-foil receipt books
 - xi) Suggestion books
 - xii) Complaint books.

JOINT SECRETARY

The joint Secretary shall perform the duties assigned to him by the committee and he shall also assist in day to-day working of the Association.

TREASURER

The Treasurer shall be the custodian of all money and securities of the Association. All sums due to the Association shall payable to and recoverable by the Treasurer.

- i) The Treasurer shall keep the money of the Association in the nationalise Bank and shall bring all the money received into account immediately on the receipt thereof.
- ii) The Secretary shall keep all record of payment and receipt in his personal custody. All the vouchers and bills shall also remain in his custody.
- iii) Permanent Advance:

Imprest or permanent advance not exceeding Rs. 500/- shall be made by the Treasurer to the Secretary to meet contingent current expenditure and the Treasurer shall check and reimburse the imprest account atleast once a month and note the facts on the accounts. No expenditure shall met from current receipt or otherwise provided in the budget provision.

AUDITOR

The auditor shall examine the entire accounts of the Association and SHALL have access to accounts and voucher at all reasonable time throughout the year. He shall also check the revenue accounts and balance sheets and countersign the same. The Auditor shall submit his report before the Annual General Body Meeting with the Revenue Account and balance sheet.

12. LIBRARY

The bar Association shall maintain complete record of the books with Treasurer

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shall be handed over and taken over by out-going and incoming or the office bearer of the year. No books of library shall be issued to any member, however he will be entitled to take photo copies of the judgement from a photostate machine which will be installed in the library. Such copies shall be provided to him cash payment for such photostates.

13. RE-ADMISSION

- a) A person whose membership was terminated by the working committee on account of default in payment of monthly subscription, the working committee shall readmit it on payment of subscription for the defaulting period.
- b) A member who resigns or who is expelled by the Association can be readmitted only by the General Body meeting and on payment of entire arrears of subscription from the date of his resignation or expulsion or any period as may be decided upon and fulfilling such other conditions as may be laid down by the General Body Meeting.

14. WELFARE SCHEME

The District Bar Association shall introduce Welfare Scheme for the benefits and welfare of the members and raised the funds for the purpose at the pattern adopted by the Punjab & Haryana Bar Council and also frame Rules for the purpose.

15. SAVING CLAUSE:-

If there is any constitution of the Bar that stands superseded by this constitution.

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PRESIDENT

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VICE PRESIDENT

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SECRETARY

[Handwritten signature]
Venuka Kumaria

Guru College
Near Sector 19-C,
Sector 19-C, Chandigarh.

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Treasurer