

## CONSTITUTION FOR THE DISTRICT BAR ASSOCIATION, ROPAR

### (Chapter I)

1. This constitution may be called "The Constitution for the District Bar Association, Ropar."
2. It shall come into force immediately on being passed by the General Body of Association with two third of the total strength of the Membership of the Association.
3. The name of the Association will be "District Bar Association Ropar (District Ropar)".

### (Chapter II)

The objects, for which the Association exists, are as follows :-

1. Promotion of Literature, diffusion of legal knowledge and maintenance of library and reading room for general use along the members.
2. To take over charge of books, furniture, monies and all other articles belonging to the Association, Ropar City.
3. To acquire property, raise, control and realise funds of the Association and to dispose of whenever necessary, the property and generally to use and spend the funds in furtherance of the objects of the Society.
4. To collect dues from members of the Association and other persons including past members and if necessary, to take legal proceedings in connection therewith.
5. To help the litigants in getting justice from different courts and offices or otherwise, and to help generally in the administration of justice.

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which may time to time be passed by this Association and on payment of an annual subscription of Rs. 25/-. Such affiliated Association can send one member to participate in the meetings of the Association, provided any such Association shall cease to be so affiliated the amount their annually subscription remains unpaid for one month after due date.

3. Any practising lawyer, who is a member of the Association affiliated with the District Bar Association, may become a member of the District Bar Library on payment of security deposit of Rs. 10/- and a monthly subscription of Rs. 3/-

#### (Chapter IV)

#### RIGHTS AND LIABILITIES OF MEMBERS

1. Members are entitled to the use of the Bar Room, furniture and the services of the servants of the Association on court days and during court hours. Those may also entitled to the use of Bar Library unless disabled under the rule 19, or any other rule or resolution of the Association.
2. All members are bound to implicitly obey the rules and resolutions of the Association, any infringement of which, if brought to the notice of the Secretary, shall be put by him in a meeting of the Governing Body, and the member concerned shall be liable to pay penalty, which may be imposed upon him in such a meeting.
3. No member shall give or extend legal advice, or in any manner accomodate in professional work, any person, whose name has been struck off the rolls of the Association. This treatment shall also apply to the case of a non-member, who does not take the earliest opportunity of applying for membership of the Association.
4. Every member shall inform the Secretary in writing, of the names, parentage and full adress of his clerk, and shall also give information of any change in his staff, within one week of such change.

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Executive Committee for perusal and action on them.

(Chapter VIII)

FUNCTIONS OF OFFICE BEARERS OF THE ASSOCIATION

PRESIDENT :

The President shall be the head of the Association and shall control all its activities. All the office bearers under him seek his approval verbal or written before working any decision on them over respective sphere of working in relation to the working of the Association. He will be Ex-Officio member of all Committees appointed by General Body.

VICE-PRESIDENT :

The Vice-President will be a general counsellor to the President and in the absence of the President from the Headquarters under intimation in written to the Vice-President, he will act for him.

The Vice-President shall maintain a suggestion and complaint book and during the period he remains away from the headquarters then this register will be with the Joint-Secretary. The Vice-President will place the suggestions and complaints in the meeting of the Executive.

Attendance and leave registers of servants. The Vice-President will be sanctioning authority for leave on the recommendations of the Secretary subject to approval of the Executive Committee for which meeting will be called.

SECRETARY :

1. The Secretary shall be the custodian of the furniture, books, Stationary and all other money and securities of the Association
2. It shall be the duty of the Secretary to conduct under the direction of President and in his absence that of Vice-President, the correspondence of the Association.

3. The Secretary shall be responsible that the following registers and books of accounts are duly maintained in such for name the Governing Body may from time to time proceedings and when the same are correctly and regularly kept by the other functionaries of this association.

i) The register of the books in the Library showing the value of each book, the amount annually written off from the value of old books, the additions made, the books lost, destroyed or sold and the like. The register to be placed before the Governing body once every year one month before the annual general meeting for electing office bearers.

ii) A similar register of the furniture and other property of the Association.

~~iii) A register of books used from and returned to the Library~~

iv) A register of furniture in use in the Library.

(The registers at serial number 1 to 4 are to be maintained by the Librarian when such appointment is made, otherwise Joint Secretary will do the job of librarian in honerary capacity.)

v) Counterfoil Receipts books serially numbered bearing initials of the President with approval thereon.

vi) A Subscription book.

vii) Ledger.

viii) A cash book of income and expenditure.

Those registers from Serial No. (v) to (vii) are to be maintained by the Treasurer. The Secretary will be ex-officio member of all such committees whether appointed by the President or Executive Body.

#### JOINT SECRETARY :-

The Joint Secretary will be general counsellor to the Secretary and generally the Secretary will have consultations with Joint Secretary before attending the matter in issue. He will act



6. To protect and promote the interest of the members of the Association.
7. To maintain a register of clerks for the members of the Association, to specify their qualification for admission and to control and effectively to deal with the Clerks whenever and whatever necessary.
8. To do every thing which the Bar Association thinks necessary to maintain the dignity of the legal profession.
9. To ensure complete cohesion between two wings of administration, Executive and Judiciary for the upkeep of Constitution.
10. To ensure complete cohesion of working of Bench & Bar with special emphasis on creating cordial relation between them.
11. To create congenial atmosphere with a view of smooth working in Courts by eliminating the possibilities of hood winking, brow beating either by members of Bench or Bar to the prejudice of cool and sober minded well behaved members of Bench and Bar.

### (Chapter III)

1. The membership of the Association shall be of two kinds ordinary and honorary. All lawyers practising at the Headquarters shall be eligible for the ordinary membership on payment of the admission fee of Rs. 25/- and the monthly subscription of Rs. 5/-. Any member of this Association who has retired from practice and same intimation in writing to this office to this effect shall be deemed to be Honorary member of this Association. But he shall not be eligible for any office, nor shall he have any right of vote at any meeting but all the same he will be an invitee to all functions arranged by the Association at regularly.
2. Bar Association of ten or more lawyers practising in any mufasil towns in the Ropar District may be affiliated to this association on proof of a proper organisation and undertaking to observe the rules

Committee consisting of Office bearers namely :-

- a) President.
- b) Vice-President.
- c) Secretary.
- d) Joint Secretary.
- e) Treasurer.
- f) Three other elected members.

The members of the Governing Body shall be honorary workers elected from amongst the members at an annual meeting to be called for the purpose and shall hold office for an year but till the next election takes place. Old office bearers shall continue to be in the office. Every office bearer is eligible for re-election but no office holder shall retain the same office for more than two consecutive terms.

#### (Chapter VII)

#### FUNCTION OF THE EXECUTIVE BODY (EXECUTIVE COMMITTEE)

Although the supreme authority with regard to all the matters of the Association will vest in the general meeting, but for the day to day conduct of the affairs of the Association, the managing committee and its members in respective sphere will enjoy necessary rights and privileges.

The Executive Committee shall subject to the control of the members in general meeting assembled. In addition to all other powers conferred upon them by any of the rules, have powers to :-

- a) Maintain such establishment of clerk or servants for the Association as to them may seem fit.
- b) Appoint and suspend or dismiss from their appointment any clerks or servants.
- c) Determine and regulate the remuneration and duties and conditions of services of all such clerks and servants.



- iii) If he fails to observe the rules without any reasonable cause.
  - iv) If he conducts in a manner which is contrary to the stated objects of the Association or prejudicial to the interest or reputation of the Association.
  - v) If there is a finding of any High Court or any Bar Council against him.
3. An old member who ceased to be a member otherwise than by removal under rule 2 of this chapter may be readmitted, on payment of arrears if any, without payment of fresh admission fee.
4. The name of any member shall be liable to be removed from the membership of the Association after he has been given an adequate opportunity provided, at least, fifty percent members on the rolls of the Association or 2/3 members present in the meeting vote for such removal in a meeting specially called for this purpose. One week notice of the holding of such meeting shall be given.
5. A member whose name has been removed from the rolls of the Bar Association under rule 2 of this chapter shall not be readmitted unless 2/3rd of the members on the roll of the Association, vote in his favour and on such terms, as may be enforced by the Association. The application for re-admission by such member shall not be entertained unless it is accompanied by the usual admission fee and arrears, if any, and is supported by at least 1/3 (one third) strength of the Bar Association.
6. The membership of the Association shall stand terminated by :-
- a) Death of the member.
  - b) Resignation tendered.
  - c) Change of place of business headquarters.

### (Chapter VI)

#### MANAGEMENT :—

The management of the Association shall vest in the Executive

5. No member shall employ in any manner any person who has been declared undesirable by the Association.
6. No person shall employ any person as clerk without a certificate of good character from his previous master, if the latter is a member of the Association.
7. No member shall conduct or continue any proceedings in any Civil, criminal or revenue, case in any court within the area of the Ropar District, after the court hours prescribe by the High Court or the Financial Commissioner. It shall be the duty of the President to see that the members of the Bar observe this rule rigidly and members of the Bench do not hold court after the prescribed hours.
8. No member shall remunerate any person by him for the purpose of his profession by Commission, percentage or share in the employers profession, income or any part thereof, or otherwise, than by a monthly salaries.

#### (Chapter V)

#### ADMISSION OR REMOVAL OF MEMBERS

1. Every application for ordinary membership shall be signed by the candidate and shall be sponsored and seconded by two members of the Association. It shall be accompanied by an admission fee of Rs. 25/- besides subscription of current month, which shall be refundable if the application is rejected.
2. A member of the Bar may be removed from the membership of the Association from of the following reasons :-
  - i) If he is convicted of criminal offence involving moral turpitude or dishonest.
  - ii) If he persistently makes a default in the payment of subscription continuously for three months or of any contribution levied under resolution of the Association for a period of two months.



7. In the first week of October the Treasurer and the Secretary shall submit jointly countersigned by the auditors Revenue Account and balance sheet of the affairs of the Association as on the 30th September of the previous year.
8. The audit Revenue account and balance sheet shall be laid before the general meeting of the members for approval.

#### MEMBERS OF EXECUTIVE COMMITTEE :

They shall be general counsellor to all other office bearers collectively and individually. Their counsel on policy matters unanimously given will be binding on the office bearers. Before convening any meeting a consent of at least two Executive members will be sought in writing by the Secretary but such consents will not be required in case the President who alone will be final judge in the matter of convening meeting of Executive and General Body.

### (Chapter IX)

#### MEETINGS :-

The Association will held the following meetings :-

1. Ordinary General Meeting.
2. Emergency & Extra-Ordinary General Meeting.
3. Budget Meeting.
4. Annual General Meeting.
  - i) for electing Returning Officer.
  - ii) for election of office bearers.
5. Meeting of the members of the Executive Committee.

An ordinary meeting of the Association may be called at any time by the Secretary for the disposal of any business but it will be called quarterly definitely.

An emergent extra-Ordinary meeting of the Association shall be called by the Secretary on the requisition of the President or the Vice-President. Such a meeting shall also be called by the Secretary if he

for the Secretary in his absence and will be under all obligations & liabilities of Secretary.

#### TREASURER :-

1. The Treasurer shall have the custody of moneys and securities of the Association. All sums due to the Association shall be payable to and recoverable by the Treasurer. Any sums realised or received by the Secretary shall forthwith be made over by him to the Treasurer against valid receipt from the Treasurer.
2. The Treasurer shall keep the money of the Association in such Bank and in such manner as the Governing Body may from time to time direct and shall bring all monies received into account immediately on the receipt thereof.
3. The Treasurer shall grant receipt for all payments and shall be responsible that book Nos. v to viii mentioned above (under Secretary) are properly kept up. All receipts of whatsoever description shall forthwith paid into Bank and only drawn by means of cheques under joint signatures of Treasurer and one more member of the Executive to be selected by the Executive Body in the first meeting and all payments of expenditure approved by finance sub-committee that may be elected by the executive committee in the first meeting.
4. A monthly statement of income and expenditure should be submitted to Executive Body instead of bills which need not be produced unless specially called for. The Joint Secretary will forward the bills amount Rs. 5/- to the Secretary for approval. All other bills are to be passed by Financial sub-committee.
5. Receipts of all payments made and signed by the payee to be obtained and placed on record.
6. No expenditure shall be met from current receipt. The Secretary shall prepare and place on the Notice Board every month and account showing the amounts due from the members of the Association. Such accounts are to be countersigned by the Treasurer.



- d) Expend within budget provisions such monies for the purpose of association as it may deem fit.
- e) The Executive Body may from time to time as occasion may require, appoint sub-committees for the disposal of any work or kind of business and may regulate the manner in which any such sub-committee shall discharge their functions. An appeal may be made to the Executive body through the President from the decision of any sub-committee.
- f) Purchase of furniture, repairs and such other necessities, as may be ordinarily required for the Association.
- g) To admit the members and arrange affiliation of Mufassil Bar Association to the District Bar Association and to recommend the suspension or removal of the members to competent authorities after getting approval of the house in an ordinary meeting with normal quorum.
- h) Eradication of tourism in particular and other mal-practices pertaining to the profession in general.
- i) To deal effectively with the day to day difficulties of the members of the Bar.
- j) To help litigant public in redress of their grievances against any member of Bar or Bench.
- k) The Committee shall meet not less than one in month.
- l) To ensure reciprocity or co-operation between Bench and Bar.
- m) To render recommendations on requisition received by office from various authorities for various appointments, i. e. Oath Commissioners, Local Commissioners and Advocates for State list etc.

In short the managing body will take prompt and necessary steps for the implementation of various resolutions passed in any of its meeting or that of General Body. The office will place every correspondence conducted, in the immediate next meeting of the

receives a requisition to the effect signed by at least 15 members of the Association or three members of the executive within 48 hours of the receipt of such requisition or as and when the Managing Body think it necessary to hold such a meeting.

A Budget meeting of the Association shall be held within the first fortnight of May every year for the passing of the accounts, balance sheet, budget estimate as may be presented by the Executive of the Bar Association.

The annual meeting shall take place on the 30th April at 4-20 P.M. in the Bar Room (Civil Court premises) for election of office bearers.

#### ORDINARY MEETINGS OF THE EXECUTIVE COMMITTEE

The ordinary meeting of the Executive Committee should be helds :—

- i) Whenever the President, or Secretary in consultation with the President or any other three members of the Executive Committee think it necessary then such a meeting should be held to decide certain important matters or otherwise holding of such a meeting is deemed essential, subject to the rule that the Executive shall meet at least once in a month or review its working and consider statement of income & expenditure.
- ii) Whenever the general body requests or entrusts any important matter for the opinion of the members of the managing committee.

#### NOTICE OF MEETINGS :—

Notice of all meetings shall be duly circulated among the members. Such notices shall ordinarily be issued under the signatures of the Secretary or Joint Secretary or in case of emergency such a notice can be issued by the President alone. The notice for annual meeting of the Association will also be sent on individual address under certificate of posting as a reminder at least ten days before 30th April.

In case of ordinary general meeting a notice of at least ten days and in the case of emergency or extra-ordinary meetings of general



of Rupees twenty, the Secretary Rs. five and the Secretary, Cashier, President jointly shall be authorised to spend Rupees fifty every month. Expenses not otherwise provided for shall have to be got sanctioned in the extra-ordinary general meeting.

Funds shall be spent strictly for the benefits of the Association.

### (Chapter XIII)

#### AUDITOR:

The auditor shall be appointed by the Executive Body out of members other than office bearers in its first meeting which shall be held within ten days of annual election of office bearers of the Association.

- a) The accounts of the Association shall be audited at least once a year by an auditor. The auditor shall ordinarily be elected or appointed at the annual general meeting (any casual vacancy in the office of auditor) may be filled up by the Governing Body.
- b) The auditor shall examine the entire accounts of the Association and shall have an access to accounts and vouchers at all reasonable time throughout the year.
- c) The auditor shall check the Revenue Account and Balance sheet and shall after making such corrections therein as may deem proper countersign the same.

### (Chapter XIV)

#### THE LIBRARY:

1. A member desiring to take books from the Library shall give a signed and dated chit bearing the name of the books to the Librarian.
2. The Secretary under the directions of the G.B. shall make a list and

Such election may be held any time for the office of all or single office bearer in the following circumstances:—

1. Resignation of the Office Bearer
2. Inability of the office bearer to perform the duties.
3. Incurring of disqualification to continue in office as a result of failure to implement the provisions of the Constitution.
4. Removal by no-confidence motion.
5. If he cease to be a member on the roll of the Association either as a result of shifting of place or heaving/giving up practice.

Persons seeking election to any office of the Association shall give their nomination papers duly proposed and seconded on or before the 20th April between 1-00 P.M. to 4-00 P.M. with the Returning Officer on the prescribed form (attached) who shall circulate their names along with the notice of the meeting. The Returning Officer will conduct the said election in the manner laid down under Chapter XV of this constitution.

No nomination paper received after the 20th April shall be considered.

#### (Chapter XI)

The funds of the Association shall be raised in the following ways.

1. Monthly subscription.
2. Special contribution in case of special necessity.
3. Donations from individuals.
4. Admission fees.
5. Forfeited security deposits for election candidature.

#### (Chapter XII)

##### POWER TO SPEND :

The President shall be authorised to spend a sum



body or that of Managing Body, a notice be issued from the office at least 48 hours before the proposed time of the meeting is necessary.

#### QUORUM & VOTING IN THE MEETING

At least the one third of the members must be present to complete the quorum in ordinary meetings of all sorts - may be of general body or that of Executive, but for Annual election meeting or extraordinary meeting of the general body for amendment of Constitution the quorum shall be two third of the total strength of the Association & for adjournment of the meeting, it will be  $1/2$ .

The quorum for meeting called to move 'No confidence Motion' against the President will be  $2/3$ rd of total number of members but against any other office bearer it will be half of the total strength. Three members will form quorum for the meetings of the Executive. Each member shall enjoy the right of one vote only and this right shall also extend to the person who is conducting the proceedings in his position as the President of the meeting. Voting by proxy in case of individual member shall not be allowed.

#### CONDUCTS OF PROCEEDINGS OF MEETINGS

The President or in his absence the Vice-President shall preside over the meetings, who both of them are absent, the members present shall elect Chairman for the meetings. All business discussed and decided at the meetings shall be recorded in a proceedings book, which shall be signed by the Chairman of the meeting.

#### (Chapter X)

#### ELECTION OF OFFICE BEARERS

Election for the office bearers will ordinarily be held on 30th April at 4-30 P.M. in a meeting of general body and the office bearers elected will hold office for one year according to Schedule laid down in the Constitution and the office bearers elected will cease to be such office bearers after 30th April.

not exceeding the price that Association has to pay for its replacement within 15 days and in default of paying of such sum or in any case on a repetition of the same breach may also in the discretion of the G.B. be debarred from the use of Library for such period as the G.B. may determine.

- b) Any member who may lose, destroy, write upon or otherwise deface any book or practical belonging to the Association shall be liable to pay a sum to the extent of its cost of replacing the same.
- c) If the penalty imposed upon a member under rule 5 or 6 (a) not paid within seven days of the information to him of the imposition of such penalty, the members concerned shall be debarred from using any book, volume, periodical or paper of the Library either in or out of it until the penalty is fully paid.
- d) Members may make any suggestions or complaint in the prescribed book kept for the purpose in the Library and the Secretary shall take the necessary action upon all such suggestions and complaints.

#### MAINTENANCE OF ORDER IN THE LIBRARY AND OTHER BOOKS OF THE ASSOCIATION.

- 7. No publicity shall be given outside to any statements, expression of opinion or conversation of members in the premises at any time occupied by the Association. Any member infringing this rule shall on proof thereof be liable to have his name removed from membership.
- a) No member shall make any noise in the Library.
- b) No person who is not a member shall be admitted to the Library unless at the report or on the introduction of a member and then only for a short time for business purpose.
- c) Members shall not have papers read out to them in the Library.



from time to time, the same of such books, periodicals and newspapers belonging to the Association as are not to be taken out of the Library and have them marked as "Not Removable". He shall have another list prepared of books which may be taken out for a day to any court but must be returned by 3-30 P.M. on the same day and have such books marked "Removal". All other books may be taken out as permitted by Rule 7 for a period of four days. The lists, so made, shall be put up to the notice board in the Bar Room.

3. Books may also be issued on receipts signed by Clerks of such members who place in writing with the Secretary the authority in favour of their clerks and holding themselves responsible for the loss of or damage to any book issued on the requisition of such clerks.
4. With the exception of such books, periodicals or newspapers and may appear in the said lists members may take out any book, periodical or news paper belonging to the Association upon giving a receipt for the same to the Librarian
5. Every book, periodical, or paper taken from the Library shall be returned within 7 days or earlier if notice is given by the Librarian that it is required. Any member infringing this rule shall be liable to pay a penalty of 25 paise for every day during which may book periodical, volume or paper is so detained after notice has been given him to return it, provided that in no case shall the penalty exceed double the value of the book or paper detained and further that any member infringing this rule shall not be permitted to take any other book, periodical or news paper out of the Library or otherwise use the Library until every such volume or paper shall have been returned and the fine paid.
6. Any repetition of and infringement of these rules may be dealt with by the G.B. in the manner herein after provided.
  - a) Any member who shall without the permission of the Secretary take from the Library any book, periodical or news paper included in the list mentioned in rule 2 shall be liable to a sum

- 4) If any member at any time acts in a manner which may be to objection in any room occupied by the Association, he may be called to order by any member of the G.B. who may be present or may be reported by any member of the Association to the G.B. which may take action in regard to the same as they may think proper in the circumstances.
8. There shall be constituted a library committee consisting of 3 members of the Bar besides the President and the Secretary, who will be entrusted with the purchase of Library books.
9. 10% of the subscription shall be placed at the disposal of the Library committee.

#### (Chapter XV)

##### ELECTION PROCEDURE :-

The General Body in its annual meeting on 15th April at 4-00 P.M. will also elect the Returning Officer from amongst practising Lawyers with attending of not less than five years for conducting election and he shall not as such till his successor is elected. All the meetings of the Association will be held generally in the Bar Room of Senior Subordinate Judge's Court Room.

Any regular member of the Bar having standing at least two years is eligible for contesting the offices of Secretary, Vice-President and also for the office of the President. For other offices the standing of one year will be essential. The Returning Officer will receive the nomination papers on or before 20th April and hold scrutiny there of on 22nd, April and allow withdrawal of nomination on papers by 25 April. The nomination papers will be accompanied by receipt of deposit of the amount of Rs. 50/- for Presidentship, Rs. 40/- for Vice-Presidentship, Rs. 30/- for Secretary, Rs. 20/- for Joint Secretary and Rs. 20/- for Treasurer, Rs. 10/- for each Executive member. The deposit will be refundable only in case of withdrawal or defeat of candidate securing more than ten votes in the case of President, Vice-President, Secretary



All proceedings taken, orders passed, acts done under these rules shall be in writing.

All suits and proceedings on behalf of the Association shall be filled by and in the name of the Secretary for the time being and shall be entitled to defend all legal proceedings brought against the Association unless the Association appoints some other person for a particular case.

The Association may make bye-laws consistent with these rules or make any change in the above rules at a meeting specially convened for the purpose and by a majority of 3/4th of the members present.

The Association in its ordinary general meeting may relax the provision for recovery of the subscription, donation or any other arrears for a period of not more than one month.

This Constitution was drafted by Sub-Committee, headed by S. Hazura Singh and assisted by S. S. Sudarshan Kumar Sood and S. Sat Pal Bhandari, Advocates and the same is being placed before the general House of the District Bar Association for being adopted. This eleventh day of June, 1968.

Sd/-	Sd/-	Sd/-
Sudarshan Kumar Sood	S.P. (Sat Pal) Bhandari	H. (Hazura) Singh Saini
Advocate	Advocate	Advocate
Member	Member	President
11.6.68	11.6.68	11.6.68

MUHAMMAD LAL

PUNJAB & HARYANA

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#### AMENDMENTS

The District Bar Association in the meeting held on 2.1. under the presidency of Shamsheer Singh Rai, unanimously decided to amend the Constitution of the Bar in the following manner:-

1. The Monthly subscription is raised from Rupees five to Rs. ten per month and the admission fee is raised from Rs. twenty five to Rs. one hundred.
2. Library membership will be Rs. one hundred.
3. The clause relating to the election of Returning Officer is amended in this manner that the election of R. O. will be held on 15th April or the next working day.

#### CORRIGENDUM

Standing at the bar for eligibility to contest the election of President is five years not two years.



# NOMINATION PAPER

Before the Returning Officer, District Bar Association,  
R O P A R

I, \_\_\_\_\_ Member of the District Bar  
Association Ropar propose the name of Shri \_\_\_\_\_  
\_\_\_\_\_ whose standing is of \_\_\_\_\_ Years for  
the office of \_\_\_\_\_ for the year \_\_\_\_\_

Dated \_\_\_\_\_ Proposer.

I, \_\_\_\_\_ second the proposal.  
Dated \_\_\_\_\_ Seconder.

I \_\_\_\_\_ accept the proposal and  
will contest the election of \_\_\_\_\_ of the  
District Bar Association. I have put in \_\_\_\_\_  
\_\_\_\_\_ years practice at the Bar.  
Dated \_\_\_\_\_ Candidate

Received the Nomination paper of Shri \_\_\_\_\_  
\_\_\_\_\_ for the office of \_\_\_\_\_  
the District Bar Association as presented by Shri \_\_\_\_\_  
\_\_\_\_\_. A sum of Rs. \_\_\_\_\_  
security has been received.

ed \_\_\_\_\_  
e \_\_\_\_\_

Returning Officer

2. Even a single default of any office bearer, i. e. President, Vice-President, Secretary and Joint Secretary in the strict adherence to the provisions of the constitution in conducting the affairs of the Association, will entail his or their disqualification to hold any such office in the Association at least for two terms and non-adherence automatically cause his or their office vacant then such lapses are provided in the meeting of the Executive or General Body, which ever is earlier. The General Body at its special meeting may condemn any one or more lapses of the part of the office bearer concerned but such meeting will be held within fortnight of the proof of such defaults. For the convening of such a meeting the concerned will make a request in the same Executive meeting, on which authorise any person from the members of the Executive Committee including office bearers not guilty to arrange such meeting. The Executive Committee may help in obey of the action consequent on proof of defaults if the concerned person express his or their desire to place his or their case in the general meeting.

#### METHOD OF RECORDING VOTES:—

The voting shall be secret ballot system and expenses incurred by Returning Officer in making arrangements for successfully holding election shall be valid charge on the funds of the Association. The R.O. will be able to have rupees hundred for general annual election and Rs. 20/- for mid-term.

#### GENERAL :—

The servants of the Bar room shall not be sent out of the Bar room by members for their private work.

No member shall entertain or render free private service at his cost except on social functions such as marriages, to any officer or before whom he generally appear in connection with his professional work.

All speeches made in meetings of the Association shall be treated as strictly confidential. All private and confidential conversation or discussions held in the Bar room shall also be confidential and not communicated anywhere.



and Joint Secretary, and more than five votes in the case of Executive member.

The Voting shall be on secret ballot.

As soon as possible after the close of the poll on the day on which polling is to take place according to time fixed by the Returning Officer of the poll, in the presence of the candidates or their agents, any, shall open the ballot box and count the valid votes recorded each candidate rejecting as invalid any ballot paper which :-

- a) Has not on it the official mark.
- b) Has not vote recorded on it means of cross.
- c) Is marked that it is uncertain how the voter intended to vote.
- d) Bears any mark by which the voter can be identified.

The candidate who is found to have secured the greatest number of valid votes shall be declared or have been elected provided that if it is impossible to determine which candidate or candidates has or have obtained the greatest number of votes owing to two or more candidates having obtained an equal number of votes. The Returning Officer shall decide it by lot which of such candidates shall be deemed to have been elected and shall declare him or them elected accordingly.

#### AMENDMENTS :-

The general body can amend the constitution by a majority of two-thirds strength of the total membership in its special meeting but amendments can be moved by 50% of total strength. The General Body will be final interpreter of the provisions of the constitution and its decision thereon shall be binding to all concerned.

#### PENALTIES :-

1. In case of violation of any of the forgoing rules the member concerned shall pay Rs. 16/- in the case of first infringement and Rs. 32/- for any subsequent infringement to the Bar Association as a penalty recoverable as arrears of subscription, except as otherwise provided.

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★ CERTIFICATE ★

This is to certify that this constitution of District Bar Association Ropar was placed in the General House of the Bar Association in its meeting held on 11-6-68. The General House delegated its power of approval to the Constitution, to the Executive Committee (Governing Body) of the Association in the meeting of even date. The Executive Committee, Governing Body approved the same in its meeting held on 18th June, 1968, in pursuance of the decision of the Distt. Bar Association General House referred to above. The General House in its meeting held on 1-4-69 desired the supply of the cyclostyled copies of the same to all the existing members.

Sd/- Bhupinder Singh (Advocate, Ropar)  
Dt. 1/4/69 Secy. Distt. Bar Association, Ropar.

Honouring the wishes of the general house of district Bar Association Rupnagar and all concerned. The provision is hereby made for supply of one copy each to all the hon'ble members of the Bar and Bench working in the district with clear instructions to the office to equip the new entrants with such copy per rule.

1-1-85 (New years day) Khushwant Rai Joshi (Advocate)  
Authenticated M.A , LL. M.  
Surinder Kumar Chaudhry President :  
Advocate Distt Bar Association,  
Secretary : Rupnagar  
Distt. Bar Association, Rupnagar